



MIAMIBEACH

City of Miami Beach, Parking Department, 1130 Washington Avenue, Miami Beach, Florida 33139, www.miamibeachfl.gov

Attention: Asha Marajh, Office Associate IV/Meter Rental Services

Phone: 305-673-7000 ext. 6729

Fax: 305-673-7066

Email: ashamarajh@miamibeachfl.gov

Date: _____

Company Name: _____ Contact Name: _____

Phone: _____ Fax: _____

All rentals must be requested 48 hours in advance.

All transactions are to be completed and paid 24 hrs in advance, before 3 P.M., Monday thru Friday. Form of payment cash, check and credit card (Visa/M. Card only).

There will be a charge of \$ 20.00 for all returned checks. You will be solely responsible for all bank fees. All future payments by your company must be paid in cash or money order for a period of (1) year.

In order to better serve your special event needs, the parking department requires the following information.

- _____ 1. Copy of Special Event Application
- _____ 2. Copy of Insurance Certificate (if applicable)
- _____ 3. Meter head numbers

You are required to list **EACH** meter No. to be bagged:

Meter Location: _____

Meter No.'s: _____

_____ 4. Day and Date of Rental from: _____ to: _____

Hours: from: _____ to: _____

_____ 5. Please list type of vehicles parked at the location, please note that only essential vehicles are allowed to park.

Once you have completed the above information, sign and fax to Asha Marajh at the above fax number. Please note that NO ORDERS SHALL BE PROCESSED without signature and complete information.

Signature Date Phone Number

APPROVED BY: _____